

# **PROGRAMS**

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# LPC LMS

LPC LMS is an educational and organizational solution designed for companies seeking more flexibility and control over content and employee training, more freedom in managing users and programs, greater autonomy, and easier access to training reports.

### LPC LMS enables you to:

- Independently manage user access
- Access a selected program package
- Monitor user activity
- Generate reports
- Prepare managers to use LPC LMS
- Provide user instructions
- Ensure flexibility and scalability

With LPC LMS, you guarantee continuous learning and development for your employees – without additional logistics or organization. You choose which programs to include, monitor progress and results, and our ready-made programs allow for fast implementation and visible changes in business performance.

### **PROGRAMS THAT DELIVER RESULTS**

Choose from over 100 ready-to-use programs, with language customization available based on your organization's needs. These programs are based on the Learn-Practice-Communicate method, featuring interactive and multimedia content that supports fast knowledge acquisition and practical application.

### The programs cover key business areas such as:

- Communication and relationships
- Leadership
- Teamwork
- Mental resilience and stress management
- Sales skills
- Motivation, delegation, and feedback
- ESG topics
- Foreign languages

# For maximum impact – choose ready-made solutions that deliver results.



### **Communication** & work relations

In this category, you will find **knowledge and skills that can make anyone a desirable conversationalist and communicator, a valuable team member, leader, or manager.** Targeted topics help to understand oneself and others better, enabling individuals to act in accordance with this understanding. The result is reduced levels of stress and dissatisfaction, as well as wiser responses in various business and private situations. These knowledge and skills will **directly impact the quality of your relationships and productivity.** 

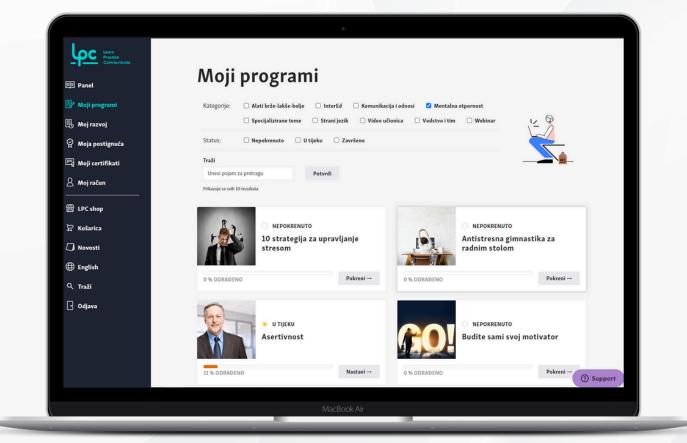


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### Assertiveness Body Language and Voice for Greater Impact Managing Conflict Etiquette for a Great First Impression **Negotiations** Feedback Sandwich **Presentation Skills** How to Communicate with Millennials Emotional Intelligence Take Responsibility for the Relationship with Your Boss Feedback Peaceful Communication in 4 Steps **Communication Skills** Receive Feedback in the Right Way **Business Etiquette** Build the Foundation for a Successful Conversation Business Correspondence A Simple Formula for Influence Eliminate "YOU" Statements from Your Communication How (not) to Give Feedback **Polish Your Verbal Communication** Learn How to Say NO How to Communicate Bad News Offer Advice In the Right Way FFF Technique for Difficult Conversations Presence – Your Asset in Every Conversation 7 Rules of an Effective Listening How to Visually Design a Presentation How Strength Doesn't Become a Weakness

# Wellbeing & Resilience

Mental resilience is a **must-have** skill in today's world. This eLearning program addresses uncertainties about **what mental resilience exactly is and how to develop i**t. Learn how to react in moments of crisis and how to build and maintain top-notch mental and physical well-being. If you choose to seek answers to these crucial life questions with us, **positive change is guaranteed**.



# Velibeing & Resilience

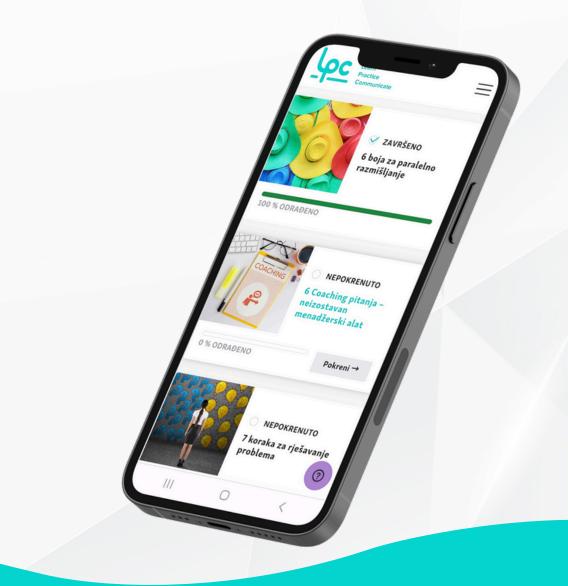
Stress Management Anti-stress Exercises at Work Assertiveness Be Your Own Motivator Managing Conflict Positive Thinking – My New Habit 10 Stress Management Strategies Become Resilient to Setbacks

Building Resilience |LPC video classroom

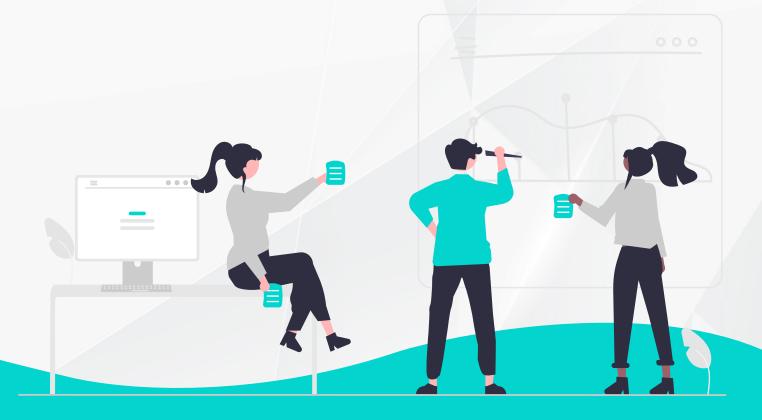
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# Leadership & Teamwork

In this category, you will find precise insights on successful **leadership** strategies, effective communication techniques, maximizing motivation, enhancing individual and team effectiveness, and achieving desired results in a faster and simpler way. With knowledge and skills, you will anticipate possible mistakes and errors, and if they occur, you will know how to minimize their consequences and continue in the right direction.

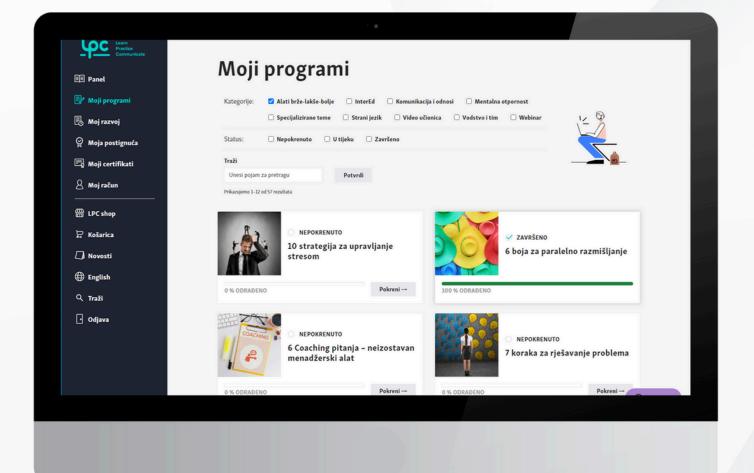


### Delegation Communication for Building a Team amwor How to Motivate Your Team eadershil Communication Tips for Successful Delegation Manager, Coach, and Trusted Confidant Time Management Praise Often and in the Right Way Successful Meetings Guidelines for EQ Leadership 6 Colours for Parallel Thinking All-in-One Coaching for Managers 7 Steps of Problem Solving All-in-One Feedback for Managers The AID Feedback model How to Avoid Mistakes in Employee Evaluation Tuckman's Model for Team Development



### Power-up Tools

Find specific answers to your questions through **programs carefully tailored for you**. These are **knowledge nuggets** that assist you in various business situations. In 10-30 minutes, acquire valuable techniques, strategies, or advice. While intervention-oriented, continuous work with these **ready-to-use** solutions has a strong developmental component.



Eliminate "YOU" Statements from Your Communication Positive Thinking - My New Habit **Polish Your Verbal Communication Become Resilient to Setbacks** How to Communicate Bad News I Have a Mentor – What Should I Do? FFF Technique for Difficult Conversations My Mentorship Roles 7 Rules for Effective Listening How to Visually Design a Presentation Over-up too Body Language and Voice for Greater Impact How to Overcome Stage Fright Etiquette for a Great First Impression How to Set Goals for Success Feedback Sandwich How to Start a Speech with a Bang How to Communicate with Millennials PAPPA – Multipractical Pitch Model Take Responsibility for the Relationship with Your Boss Work Efficiently - Work Smart Peaceful Communication in 4 Steps How to Prepare for a Great Presentation Receive Feedback in the Right Way Manage Time Using the Kanban Method Build the Foundation for a Successful Conversation How to Prepare for a Successful Meeting A Simple Formula for Influence How to Manage Behaviors in Meetings How (Not) to Give Feedback

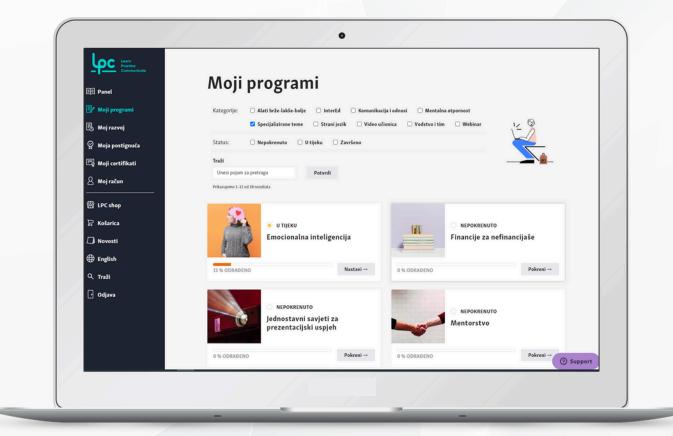
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Recipe for a Successful Meeting ower-up too Rapport

Learn How to Say NO Cheatsheet for Working from Home Offer Advice In the Right Way What to Do After a Meeting Presence – Your Asset in Every Conversation Storytelling – Tell a Story for a Strong Impression **10 Stress Management Strategies** Successful Mentor in 7 Steps Anti-stress Exercises at Work 6 Colours for Parallel Thinking Be Your Own Motivator How to Flnish a Speech with a Bang 7 Steps of Problem Solving The AID Feedback model Be a Successful Presenter How to Motivate Your Team Communication Tips for Successful Delegation **Communication for Team Building** Manager, Coach, and Trusted Confidant Praise Often and in the Right Way Tuckman's Model for Team Development Guidelines for EQ Leadership How to Avoiding Mistakes in Employee Evaluation Critical Thinking in Action How Strength Doesn't Become a Weakness

# **Specialized** Topics

Here, you will find a **powerful mix of soft and hard business skills** that will directly impact your personal and company success. For example, learn to be an excellent salesperson, negotiator, master key financial knowledge, and contribute to greater **personal and team productivity.** 



Successful Meeting Self-Help Techniques in Crisis Situations **becialized topic** Finance for Non-Financials Simple Tips for Presentation Success Sales Skills Emotional Intelligence Time Management **Techniques for Difficult Conversation** Stress Management Work Efficiency **Negotiations Team Development Presentation Skills Team Motivation** Mentoring The Power of Influence S

# Foreign Languages

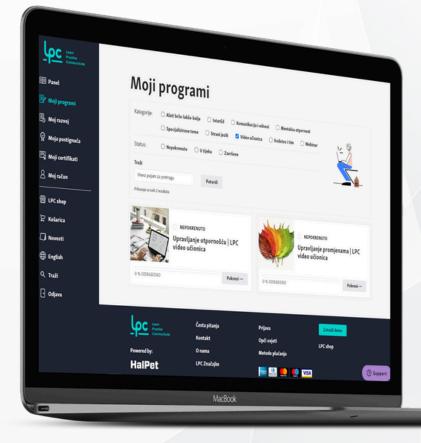
These programs offer you the opportunity to **test your knowledge of English**, **German, French, Italian, and Russian** languages, as well as to improve your English skills (B1 and B2) and beginner-level German. Through **specialized programs of Business English**, master vocabulary in the fields of economics, finance, and general business language. You will gain the necessary **confidence and shine in** your interactions with native speakers.





### Video Classrom

Video classroom is a **recorded webinar** that you can manage and adjust to your own pace. You have access to essential knowledge on the chosen topic through **voice, visuals, and text.** In the video classroom, you will learn something new and useful, get the opportunity to try and activate what you've learned, and choose your favorites among the **offered microstrategies and tips**.



# assrom **Video**

Building Resilience | LPC Video Classroom

Change Management | LPC Video Classroom

Feedback - My Healthy Habit | LPC Video Classroom

Work-Life Balance | LPC Video Classroom

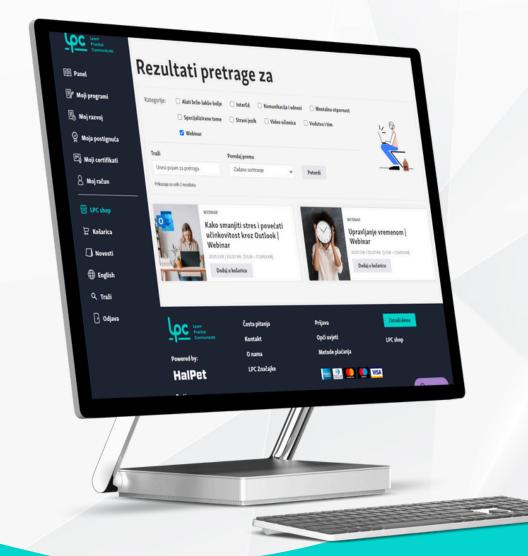
If you have a specific topic in mind, feel free to reach out to us at:

halpet@halpet.hr. Creating new topics and programs is our job! :)

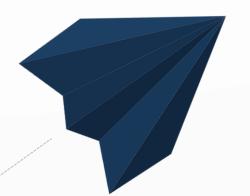
### Webinars

All LPC for Business users have free access to our webinars!

The webinar format compresses essential knowledge on the chosen topic. In just one hour, you gain clear **insights and key**, **carefully selected**, **information** and **guidelines** on how to proceed. You will learn something **new and useful**, get the opportunity to try and activate what you've learned, and choose your **favorites** among the offered micro-strategies and tips



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